

**The Cyrenius H. Booth Library Minutes**  
**Board of Trustees Meeting**  
**March 8, 2016**

**Present:** Robert Geckle, Michelle Rosenthal, William McCarthy, Donna Rahtelli, Laura Goldstein, Michael Talluto, Tom D'Agostino, Mark Principi, Matt Mihalcik, Colleen Honan, Anne Rothstein, Colleen Honan, Julie Starkweather, Brenda McKinley

**Absent:** Walter Motyka

Meeting called to order at 7:05PM by Robert Geckle

**Consideration of Minutes:** Julie Starkweather motioned to accept the February 9, 2016 minutes. Mark Principi seconded the motion. Motion passed.

**Public Participation:** None

**President's Announcements:** Congratulations to Brenda on 20 years of service. Geraldine Carley has resigned from the board. A staff appreciation dinner is being planned for Mid May.

**Treasurer's Report:** Investment income is a little short as the market value of portfolio is down. Money was received from the State of Connecticut. As of February, we are slightly behind in the annual fund drive. With regard to expenses, the largest variance is library personnel, will be projected close to budget by year end. Professional Services Fee – budget included all strategic planning consultants and auditor. As per insurance claim, the insurance company is being asked for reimbursements. Claims and income should be a wash. The budget has come through the Board of Finance and is now with the Legislative Council.

**Report of the Library Director:** Brenda reports she is looking into possible people counters, motion sensors and security cameras on 30 day rotation. The flood recovery is very close to an end with all books ordered. With regards to the strategic planning, all focus groups are finished. There were 861 surveys and 55 people attended the groups. The Community leaders had their 2<sup>nd</sup> meeting and formulated a community vision. The Kindergarten orientation was a large success. Take your child to the library day found 85 people in attendance.

**Committee Reports:**

**Governance:** Colleen reported on the nominating committee which has scheduled 3 interviews for the 9<sup>th</sup> to replace board member positions. The positions remain open on the website.

**Development:** Matt reported on the Turkey Trot. There is now an updated website with new date and sponsors. The plan is to contact all past runners. Jack Weber will make a survey monkey to determine the type of shirts for the order. The committee is looking

to target sponsors early, 28 sponsors last year and looking to add to that number for this year. A possibility is to get on the sponsors annual giving fund. A master list will be compiled by Matt and given to the rest of the Board to solicit. There is a chance that the course will be changed. Bob will speak to police. Discussion continued on how to eliminate past problems of race. There is a limit of 1500 runners and walkers are unlimited.

**Building and Grounds:** The neighbor's fence needs to be fixed after a slight accident. A toilet needs replacement, two new water fountains and the roof needs \$1800 of work. The contractors will be coming out to look at the windows to replace interior glass which faces the road.

**Art and Historical:** Inventory is all complete. A spreadsheet will be compiled and have all listed on it. An appraisal is being conducted on some art, rugs and furniture. A suggestion of a possible gala/auction next year.

**Friends of the Library Liaison:** No report

A motion was made to adjourn by Julie Starkweather, Donna Rahtelli seconded. The motion was passed unanimously.

Meeting adjourned at 8:30PM

Respectfully submitted,  
Donna Rahtelli  
Secretary  
C.H. Booth Library Board of Trustees